

Behaviour and Culture

The SFA way



Our School Culture

- ▶ We provide a caring and supportive learning environment for both staff and students.
- ▶ This does not automatically happen we must continually work towards reaching our goal.
- ▶ Nurturing, daily, the relationships between staff and students. Showing each other genuine mutual respect, maintaining our professional boundaries which allows a conducive learning environment.
- ▶ We want everyone to succeed and keeping getting better
- ▶ We are striving to be an extraordinarily caring school.



How do we Create an extraordinary Culture?

Nil Satis optimum

- ▶ Genuine Mutual Respect
- ▶ Attendance
- ▶ Punctuality
- ▶ Uniform
- ▶ Behaviour
- ▶ Morning routines
- ▶ Break time
- ▶ Toilet requests and welfare
- ▶ Restorative practice building relationships
- ▶ Being Aspirational



Respect

- ▶ All of our staff and students treat each other with mutual respect.
- ▶ We have high standards that includes us supporting but always holding the line on our school policies and Behaviour.
- ▶ When we walk through the corridors we greet our students with good morning how are you? They should always respond politely.
- ▶ Building positive relationships, get to know your classes.



Respect

- ▶ We are building a trusting culture, where both staff and students help each other.
- ▶ Remember, we are on the same team. We do not allow for a 'Them' and 'Us' culture.
- ▶ We do not tolerate Swearing, Rudeness/ disrespect, Truanting, Ignoring members of staff

- ▶ This extends into our community.



Uniform

- ▶ Tie to the top button
- ▶ Shirts tucked in
- ▶ Blazer to be worn before any coat
- ▶ No hoodies
- ▶ No tight trousers
- ▶ No make up
- ▶ No false or painted nails
- ▶ Jewellery 1 set of studs / Cross on a chain/ watch
- ▶ No unnatural hair colours
- ▶ No trainers/ shoes with sport brand logos








Toilet pass / Welfare pass

- ▶ Toilets are generally locked during lessons and only opened when authorised by staff.
- ▶ If a student has a toilet pass or in desperate/ extreme cases teachers should allow students to use the toilet. We encourage all students to use the toilet at break and lunches to maximise learning.
- ▶ If you do allow a student to use the toilet this must be logged on class charts.
- ▶ If any student requests to use their welfare pass. Press the neutral welfare button on class charts and wait for a member of staff to come o your lesson. NEVER let them just leave the lesson. These are our most vulnerable students and so it is important we know where they are at all times.




Remaining in lesson

All staff use their best endeavours to secure the welfare of students, in the same way that parents might be expected to act towards their children. In general, students are best placed in their lesson and the table below guides staff to make the right decision about when a student should remain in lesson.

Student concern	Teacher response	On- Call or First Aid required or need to leave the room?
Student is complaining of a headache 	Assess student need / Questions to support: "Have you suffered an injury to your head?" "Have you had a drink today or anything to eat?" "Calmly stay here until the end of the lesson and do inform your next teacher"	On- Call – No First Aid- No unless the student has suffered an injury to their head.
Student is feeling dizzy 	Assess student need / Questions to support: "Have you suffered an injury to your head?" "Have you had a drink today or anything to eat?" "Calmly stay here until the end of the lesson and do inform your next teacher"	On- Call – No First Aid- No unless the student has suffered an injury to their head or if they begin to lose consciousness.
Student is feeling sick 	Assess student need / Questions to support: "Have you been physically sick?" "Have you suffered an injury to your head?" "Have you had a drink today or anything to eat?" "Calmly stay here until the end of the lesson and do inform your next teacher"	On- Call – No First Aid- No
Student needs a plaster 	Assess student need / Questions to support: "Are you allergic to plasters?"	On- Call – No First Aid- No, Staff will have a pack of non- allergic plasters for students to apply independently. First Aid- Yes, if it is a severe cut
Students wants an ice pack 	Assess student need / Questions to support: "Have you suffered a severe impact trauma?"	On- Call – No, an ice pack would not be required. First Aid- No, unless there has been a severe impact trauma e.g. a weight has dropped on a foot or if there is a suspected break.





<p>Student is having a panic attack</p> 	<p>Assess student need / Questions to support: “Are you able to sit calmly until First Aid is called?”</p>	<p>On- Call – No First Aid- Yes, First Aiders have been trained to support a student having a panic attack.</p>
<p>Student wants to go to the toilet</p>	<p>Assess student need / Questions to support: “Let me see if you have a Toilet pass assigned on <u>ClassCharts?</u>” “You have recently had break or lunch” “You have break or lunch next” “Calmly stay here until the end of the lesson and do inform your next teacher”</p>	<p>No need to leave the room</p>
<p>Student wants to get a drink</p>	<p>Assess student need / Questions to support: “Have you had a drink today?” “Calmly stay here until the end of the lesson”</p>	<p>No need to leave the room</p>

Morning routines

- ▶ All tutors to set up their tutor rooms for their forms at 8.45am.
- ▶ At 8.47am meet at the following venues
- ▶ 7 and 10 Top yard
- ▶ 8 Quad
- ▶ 9 Bottom yard
- ▶ 11 Sports hall

On arrival integrate and speak with the students

8.55am HAL will signal for line up in form order FRANCIS.

Tutors organise students in alphabetical order/ silence/ check uniform

After notices/ standing assembly lead students silently to form rooms.



Break

- ▶ All staff to be proactive in getting to their designated area on time.
- ▶ Ensure all students are displaying good behaviour
- ▶ Patrol and speak with the students. Don't stand 30m away. Talk to our students- ask about the badges they have on their lapels.
- ▶ If on Top Yard stem the traffic of students entering the building by greeting students/ checking uniform/ asking about their day or lessons.



Has the student arrived to registration or their lesson on time according to the time on the computer?

Yes



Lesson begins

Yes

Has the student been escorted by a member of staff?

NO

- Teacher explains that based on the time on the computer the student is factually late
- Teacher to record on the register as L code and add the number of minutes late

Sanction

- Same day afterschool detention for 20 minutes issued.
- For every registration or lesson after the first, 10 minutes is added to the same day detention up to 60 minutes

NO



Punctuality

Our Behaviour policy

- ▶ This Policy is based on the fact that St Francis of Assisi Catholic College is a Catholic school with a Christian ethos in which all members of the community are valued for the contribution which they can make to the good of the whole. It is expected, therefore, that good behaviour will be the normal standard and there are generous rewards which encourage good work, attitude, behaviour and service to the community. Any behaviour which impacts in a negative way upon the other members of the community will not be tolerated and, if needed, sanctions will be imposed in a dispassionate and appropriate way in order to deter others from that behaviour and to ensure that the student does not repeat the offence. All sanctions will be administered in an equitable and fair fashion, but with individual needs being taken into consideration. We anticipate that parents/carers will fully support us in maintaining these high standards.





Behaviour Levels



Everyone is entitled to disruption free learning
A behaviour disrupts your learning, the learning of others or prevents the teacher from teaching.

Reminder

1. Utilise script response
2. Pupil's name placed on the board
3. Behaviour improves NO further action

Response: [Student name] you know what is expected (try to give a positive example of when they behaved in the desired way) but you are disturbing your own learning/ the learning of others/ preventing me from teaching.
I am going to keep a note of this reminder but I know you can get it right for the rest of the lesson.

Warning

1. Utilise script response
2. Logged on ClassCharts as a Warning which alerts On-Call
3. Restorative conversation at the door led by the teacher
4. Behaviour improves NO further action

Response: [Student name], unfortunately because you have further disrupted your learning / the learning of others / prevented me from teaching I'm going to log this on ClassCharts and let's have a conversation about how things can improve.

Restorative questions

- What has happened and how can it be put right?
- How can I help so that we aren't in this position again?
- What needs to happen to make things right?

The following incidents are to be logged on ClassCharts whenever seen:

- Chewing Gum
- Uniform Infringement
- Missing Equipment
- Out of bounds

Removal to Behaviour Hub (After-school detention)

1. Utilise script response
2. Logged on ClassCharts as a Removal which alerts On-Call, generates detention and notifies parents/ carers.
3. SLT or Pastoral to remove pupil to the Behaviour Hub
4. Student works in the Behaviour Hub and completes Same Day detention (unless P6 Removal when detention is served the next day)

Response: [Student name], unfortunately you have chosen to disrupt your learning / the learning of others / prevented me from teaching again. It will now be a Removal and you work in the Behaviour Hub.

These incidents may require further investigation and more severe sanction. All of the below should be logged in ClassCharts as the appropriate 'Flagged' incident and the student will be removed and taken to the Pastoral room for further investigation.

- Swearing
- Fighting or violence
- Verbal abuse of a student or member of staff
- Truancy
- Bullying
- Racist or discriminatory comments
- Possession of a forbidden item
- Smoking/ Vaping
- Bullying

Misuse of mobile technology: On-call to collect device but student does not need to be removed unless there is failure to hand over mobile technology – removal to Behaviour Hub.



SFA Spaces

Out of Class Behaviour



SAFE

- Mobile Technology
- Out of Bounds
- Bathroom transgression
- No touch

RESPECTFUL

- Disturbing learning
- Impolite/ Rude
- Uniform infringement
- Noisy

CALM

- Not keeping left
- Running



These incidents may require further investigation and more severe sanction. All of the below should be logged in [ClassCharts](#) as the appropriate 'Flagged' incident and the student will be taken to the Pastoral room for further investigation.

- Swearing
- Fighting or violence
- Verbal abuse of a student or member of staff
- Truancy
- Bullying
- Racist or discriminatory comments
- Possession of a forbidden item
- Smoking/ Vaping

Misuse of mobile technology when not in a classroom is confiscated and handed to the Pastoral Team. Failure to hand over mobile technology **xxxxxxx**



Persistent Poor Behaviour Continuum



The further you move along this arrow the closer you are to being asked to leave

St Francis of Assisi Catholic Technology College



Permanent Exclusion

Detentions

- ▶ We have lunch time detentions 15mins in the hub
- ▶ After school detentions in the Main hall.

UPS teacher/ pastoral and cover supervisors run detentions.

All students have 24 hours notice for detentions

Detentions entry is in the tunnel

Exit is between the two halls

All students are separated in the hall by time and away from friends.

We insist on Silence.



Lunchtime detentions 15mins

If 3 or minutes late this will be classed as unattended and so will upscale

- Spaces Calm Running/ Staying left
- Spaces Respectful: Uniform/ Noisy
- Spaces Safe: Bathroom transgressions/ out of bounds
- Chewing gum
- Also forgetting a pen/pencil/rubber/ruler/ item of PE kit

If you receive any five of these this will result in a 45 minute afterschool detention.



SFA

After school detentions

- 20mins: late to lessons/late to school/ no work booklet.
- 30minute: additional late to lessons or additional work booklet
- 45minute: Homework/ 5 incidents which led to lunchtime detentions.
- 60minutes: Removal from lessons/ upscaled missed detentions/ 10 warnings in a week.
- Flagged incidents can be any of the detentions above or potentially an exclusion.



Sixth form

- 15 minute lunch time: No lanyard
- 20 mins: Late sign in (same as whole school)

5 occurrences escalates to 45 minute after school.





Detention Escalation



If sanctions are served and there is a willingness to improve then there is opportunity to be part of the whole school community again.

Run Towards inappropriate Behaviour Don't Avoid

- ▶ Our demographic shows that just over a ¼ of our students are pupil premium and are from the bottom 10% of depravity in the UK.
- ▶ Students will make wrong choices, but as staff we all have a responsibility not to ignore these behaviours but support change, challenge and help these young people to make better choices.
- ▶ Ignoring or walking away from a situation is only telling a young person that its ok to behave/ act like that.
- ▶ Be proactive in building a positive school culture.
- ▶ I am proud to be part of a caring school with high standards



Introduction to class charts



Home Screen

Cover class Hide timetable

Search...

June 28 2022

📅 Date 27 MON 28 TUE 29 WED 30 THU 1 FRI

10:10 - 11:00 11:15 - 12:10 13:45 - 14:35
11I/Ma MA1 12D/Fm1 MA7 10R/Ma MA2

All pupils



1,137


Display Reports

Get help with Class Charts, FREE unlimited online training

Find out more →

12D/Fm1

Pupils: 2/16
Room: MA7



Start Reports

[Edit class](#)

10R/Ma

Pupils: 23/32
Room: MA2




Start Reports

[Edit class](#)

13C/Fm1

Pupils: 2/16
Room: MA7




Start Reports

[Edit class](#)

13A/Ma1

Pupils: 9/16
Room: MA7



Start Reports

[Edit class](#)

11R/Ma

Pupils: 28/32
Room: MA6

11N/Ma

Pupils: 20/32
Room: MA2

11I/Ma

Pupils: 21/32
Room: MA1





Making a Seating Plan

Google 111/Ma - classroom view - www.c... classcharts.com/lesson/view/4073517

Maths Genie Firefly

ClassCharts CLASSES ACTIVITY PUPILS ANALYTICS HOMEWORK

Class: 111/Ma Room Award multiple Attendance Random pupil Rearrange Influences Timetable End class

Room: MA1

- Switch to list view
- Edit current room
- Add a new room
- Choose a different room:

- EN5
- MA1
- HU1 Mrs S Jabbal
- 10S (Mr Sabir) ENG 3
- 10S/MA4
- 13B Sociology
- 13B Sociology
- 7C SC9/SC6KMP

Zacharia Beech Justin Mike Jeremy George Gracie Givans Rebecca Jenkinson Joseph Taylor

Brandon Dennis Jamie Taylor-Doocey Georgia Robinson Saskia Hanson Harley O'Reilly Joe Goodall

Annie Kelly Ralphie Finnegan Byron Ballett Beryl Anim

front of the classroom this way

https://www.classcharts.com/lesson/view/4073517#

09:48 29/06/2022

Choose tables and create the layout of the room.

The screenshot shows a web browser window with the following elements:

- Browser Tabs:** Google, Ma1 LWE - edit room - www.classcharts.com
- Address Bar:** classcharts.com/room/edit/752982/?!lesson=4073517
- Navigation Bar:** Maths Genie, Firefly, ClassCharts logo, and menu items: CLASSES, ACTIVITY, PUPILS, ANALYTICS, HOMEWORK.
- Header:** "You are editing a room for 111/Ma." with a "Return to class" button.
- Main Area:** A grid of 9 grey rectangular table icons, each with a refresh and delete icon.
- Right Panel:** "Room name:" field containing "Ma1 LWE", and a vertical list of various geometric shapes (rectangle, square, hexagon, octagon) for selection.
- Taskbar:** Windows taskbar at the bottom with icons for Start, Mail, Chrome, File Explorer, and PowerPoint. System tray shows the time 09:50 and date 29/06/2022.



Drag and Drop the students into the correct seats.

Class: 111/Ma Room Award multiple Attendance Random pupil Rearrange Influences Timetable End class

front of the classroom this way

Student Name	Seat 1	Seat 2	Seat 3	Seat 4
Beryl Anim				
Gracie Givans				
Aine Cole				
Byron Ballet				
Zachariah Beech				
Brandon Lee Dennis				
Justin Dike				
Ralphie Finnegan				
Jeremy George				
Joe Goodall				
Saskia Hanson				
Rebecca Jenkinson				
Bradley Jordan				