



Mission Statement

To provide an excellent education for all. One which holds faith and love at the heart of all that we do. We want everybody to develop and fulfil their potential whilst part of our community and beyond.



16-19 BURSARY FUND APPLICATION FORM 2024-25

Please complete this form and bring it, together with your supporting evidence, to the Mr Morris (Smorris@stfrancis.cc) or Reception in order for your application to be processed.

Student details			
Title:		First name:	Surname:
DOB:		Age: (on 31 st August 2024)	
Address:			
Postcode:		Email:	
Have you the right of abode and been resident in the UK for the last three years?	Yes	No	
Do you have an Education Health and Care Plan?	Yes	No	

Bursary criteria
To qualify you must: <ul style="list-style-type: none">• meet the ESFA's residency criteria• be aged 16 or over and under 19 on 31 August in the enrolling academic year or• aged 19 or over with an Education Health and Care Plan (EHCP) or• aged 19 or over and continuing on a study programme which began when aged 16-18

Vulnerable Bursary criteria		
To qualify you must fall into one of the below categories and produce the required evidence as stated.		
Are you in receipt of Income Support or Universal Credit? (<i>evidence required - Income Support or Universal Credit Statement Letter</i>)	Yes	No
Care Leaver or currently looked after in care? (<i>evidence required - letter from Local Authority</i>)	Yes	No
Disabled student in receipt of both Employment Support Allowance or Universal Credit and Disability Living Allowance/Personal Independence Payments (<i>evidence required, award letter showing in receipt of both ESA (UC) + DLA/PIP</i>)	Yes	No



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Discretionary Bursary criteria

Your household income is one of the criteria, which will help us to assess your application. If your **TOTAL** Household income exceeds £30,000, you will not be eligible for a Bursary payment.

Please tick to indicate what type of evidence you have provided. If you cannot provide evidence then we cannot process your application for bursary payments.

P60		Income Support/ Universal Credit (award letter)		Full Tax Credit Award Notice	
Self-employed earnings (tax return)		Other benefits/ pension (award letter)		Wage slips for household	

The amount of financial assistance you will receive is dependent on your personal circumstances. It is intended to help you with the costs of overcoming any financial barriers you may have when attending learning. Using the table below, please tell us what you will need financial assistance. This information is strictly confidential and will only be used for this assessment purpose.

What do you need financial assistance for?	How much will you need?
Travel	
Educational visits	
Books or equipment	
Clothing	
Specialist equipment	
Any other assistance or exceptional circumstance	

Declaration

I certify that the information I have given on this application form is true and accurate. I understand that the information given on this form may be shared with other departments within the School including the School finance team. I understand that if I withdraw from the School I may be liable to pay back all or some of the monies awarded to me.

Print Name _____ Date _____

Signature _____ Relationship to student _____